# OMERACT CHECKLIST FOR DEVELOPING OR UPDATING CORE DOMAIN SETS

## WORKING GROUP:

To ensure the progression and documentation of the process for developing or updating Core Domain Sets, please follow these instructions when completing the OMERACT Checklist:

* Ensure the date entered corresponds to the day the step was completed.
* Keep all relevant documentation or evidence that supports the completion of each step and provide a link to the supporting materials.

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| # | **Developing or Updating Core Domain Sets Checklist Item** | **Date** | **Link to Supporting Materials** |
| 1. **Initiating Core Domain Set Development and Forming A Working Group** | | | |
| 1.1 | Submitting Proposal for Core Domain Set Development. |  |  |
| 1.2 | Forming a Working Group. |  |  |
| 1. **Workplan development** | | | |
| 2.1 | Describe the PICOC (Population, Intervention, Control, Outcome, Context) |  |  |
| 2.2 | Core Domain Set Development Workplan. |  |  |
| 2.3 | **Check In:** Workplan review |  |  |
| 1. **Generating** | | | |
| 3.1 | Scoping review of domains |  |  |
| 3.2 | Conduct qualitative work to identify candidate domains |  |  |
| 3.3 | Binning & Winnowing |  |  |
| 3.4 | **Check In:** Domain Generation Review |  |  |
| 1. **Agreeing** | | | |
| 4.1 | Prioritization of candidate domains through Delphi Survey |  |  |
| 4.2 | **Check-In:** Delphi Results |  |  |
| 4.3 | Formulation of Draft Core Domains and their Detailed Definitions |  |  |
| 4.4 | **Deliverable:** Submission of the Draft Core Domain Set to the Technical Advisory Group |  |  |
| 1. **Endorsement** | | | |
| 5.1 | Endorsement by OMERACT community on Core Domain Set |  |  |
| 5.2 | **Submit to OMERACT:** Completed Report including Core Domain Set, Detailed Core Domain Definitions, and completed Workbook |  |  |